



Stephen Leacock Public School

25 Leacock Drive Kanata, Ontario K2K 1S2

(613) 592-2261 (attendance line press 1, or email SLPS@ocdsb.ca)

SLPS e-News June 29th 2017

It is hard to believe that the end of June is here. It has been a very exciting school year. We would like to extend a fond farewell to the children and families who will be leaving SLPS. From all of us at SLPS, we wish you a wonderful summer!

Any report cards not sent home via students on June 27th will be available for pick up when the office re-opens after the summer holidays on **August 28th 2017**. The School Office will be closed over the summer. The office will reopen on Monday August 28th 2017. **(Unfortunately due to construction, SLPS Email and phone will not be operational over the summer months)**

Looking Ahead to Next Year 2017-2018

Our Kinder Team:

Mme Reid-Fortier (French), Mrs. Wasylasko (English), Mme Alexanian (French), Ms. Carver (English)
Ms. Jacklin (ECE), Ms. McCann (ECE), Ms. Smith (ECE), Ms. Phillips (ECE)
Mme Cummings and Mr. Third (non-homeroom Kindergarten teachers)

Our Primary Team:

EFI : Mme Monette, Mme Hickey, Mme Montemurro, Mme Greenland, Mme Lafleur, Mme Sirois , Mme Weddell

ETFI: Mrs. Cole, Mrs. Bingham, Mrs. Laniyan, Mrs. Duncan, Mr. Third

Our Junior SLPS Team:

EFI : Mme Denoncourt, M. Alexander, Mme Robichaud, Mme James, Mme Robert

ETFI : Mr. Third, Mrs. Mazjoub, Mrs. Looby, Mrs. McGrath, Ms. Gostlin

Our Administrative and Support Team:

Mrs. Shields (LST), Mme Trehan (EFI/Learning Resource Teacher), Mr. Hallam-Bimm (Educational Assistant)

Mrs. Leclair (Office Administrator), Mrs. Sargent (Office Assistant AM)

Mr. Van Rumpt (Chief Custodian) / Mme Poirier (Librarian)

Ms. Carver (Kinder/Vice-Principal), Mme Gauthier-King (Principal)



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WHAT TO EXPECT ON THE FIRST DAY OF SCHOOL for our returning students

Morning Arrival

- If your child is taking the bus: Please arrive at the stop at least 15 minutes ahead. (For younger students: Please place a label on your child's backpack that states their name/ grade and school. Contact # also useful.)
- The buses will be met at school by school staff. Between 7:45 and 8:00, students will remain outside on the yard for recess.
- There will be signage posted on doors for each grade group. Students are to gather in that area when the bell rings.
- * **grade 1 (front door)**
- * **grade 2 (doors closest to the primary play structure)**
- * **grade 3 (front corner door near bike racks)**
- * **grade 4 (junior doors at rear of school near the basketball hoops)**
- * **grade 5 and 6 (rear doors near the gym concrete shed)**

- **At the bell**, students will line up in their grade area and will enter the school as a grade group. They will be placed into their class groups by teachers after the bell once they have entered the building. **Parents are asked to say their goodbyes on the schoolyard.**
- If you are coming with your child on the first day, please remember that parking is very limited . We anticipate a lot of vehicular traffic.
- Please note the play structure is not to be used by students before the start of the school day

Afternoon Dismissal

- Students taking the bus will be led into their bus lines. Buses depart at 2:40.
- Please ensure you are at the bus stop 15 minutes before drop-off time. Please remember that bus routes are often slower the first week of school as the drivers familiarize themselves with the routes.
- If you are picking your child up, kindly wait until 2:30 pm for the dismissal bell. The teachers will dismiss students at 2:30 pm. Students will be directed to their buses and non-busers can be met on the front grassy area.
- Kindly remember that the bus lane is only for buses and emergency vehicles 365 days a year/ 24hrs/day



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Voluntary School Supply List K – grade 3

- 12 pencils
- 2 erasers (preferably white)
- 1 package of crayons
- 1 package of coloured pencils
- 1 package of coloured markers
- 1 metric ruler
- 2 pair of blunt scissors
- 2 glue sticks

**If you would like to support SLPS council by purchasing Mabels Labels for your child's clothes and backpack etc. please see the attachment*

Voluntary School Supply List Grade 4 to Grade 6

- 12 pencils
- 2 erasers (preferably white)
- 1 metric ruler
- 1 pair of blunt scissors
- 2 glue sticks
- 3 ballpoint pens
- 1 package of coloured pencils
- 2 packages of 3-hole line paper
- 6 duotangs
- 1 package of coloured markers
- 1 calculator
- 6 lined notebooks
- 1 geometry set
- 2 highlighters

Medical Information

For those parents of children with a medical condition or who require medication during the school day, **forms need to be newly completed by your physician and brought into the school office, along with any medications, during the week of August 28 to September 1, 2017. Forms are also available on the school website stephenleacockps.ocdsb.ca**

Student Transportation Information

Route information will be available to parents as of late August, 2017 via the online Parent Portal <https://ostabusplanner.ottawaschoolbus.ca/StudentLogin.aspx> Please enter the student's last name, birthdate, school and grade in order to access route and stop information. The "Stop Finder" feature returns bus stop and route information for eligible students who are assigned to regular yellow school bus or small school purpose vehicle service.

Students with Special Needs – Requests for Accessible Transportation

Parents of students requiring special accommodation for transportation must complete and sign a "Request for Accessible Transportation" request form and provide a medical note or certificate indicating what needs are being accommodated.

Transportation for students in a joint custody arrangement and having two homes

OSTA has developed a new policy & procedure to deliver transportation services to students in a joint custody arrangement and having two homes. An application process and other requirements need to be met for parents to receive this service, and the homes or daycares in question must meet all other



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eligibility requirements. The deadline for September start up transportation was June 1. Renewals of current schedule calendars are due June 30. All other applications will be reviewed after September 15, and prior to October 1. More information can be found on this website:

<http://www.ottawaschoolbus.ca/policies-procedures/variable-transportation-for-students-in-a-joint-custody-arrangement-and-having-two-homes-copy/>

Applications for Seat Availability

OSTA is now responsible for managing all applications, approvals and assignments for **empty seats**. The application form and procedures will be available on OSTA's website:

<http://www.ottawaschoolbus.ca/policies-procedures/empty-seat-seat-availability-provision/>.

Students applying for an empty seat (courtesy seating on school buses for students who do not meet the eligibility requirements for school bus transportation based on their home address) for the 2017-18 school year, should send their forms directly to OSTA via email at emptyseat@ottawaschoolbus.ca, or fax their form to 613-224-8840. Empty Seats will be assigned after October 1, 2017.

For Transportation Information Over the Summer Months

Please note that the Ottawa Student Transportation Authority will be open during the summer months from 8:00am to 4:30pm, Monday to Friday. OCDSB parents should contact OSTA directly during the summer months if they have questions about transportation or changes to their children's address or caregiver information.

Transportation Information During the Fall

Parents should be advising schools directly in writing of any changes to student home or caregiver address. **A minimum of 3-5 business days are required to implement a change to transportation services.**

Extended Day Program

SLPS offers an Extended Day program. The Extended Day Program operates from 7:00 a.m. to the start of school and from the end of school until 6:00 p.m. Parents may register their child in the morning, afternoon, or both programs. For information on fees and how to register, please visit

<http://www.ocdsb.ca/programs/ExtendedDayProgram/Pages/default.aspx>

School year calendar 2017-2018 <http://www.ocdsb.ca/calendar/Pages/default.aspx>

*Have a great summer and see you in September! **Please check the school website for updates** stephenleacockps.ocdsb.ca for information as of September 1, 2017*